

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES
DECEMBER 13, 2023**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. Call to Order: Carol Frausto called the meeting to order at 5:05 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Carol Frausto, Board President/Clerk
Lucinda Arntson, Board Member
J. Beau Cseri, Board Member

MEMBERS ABSENT: None.

ADMIN PRESENT: Kelly Baas, Superintendent
Kathleen McKenzie, Asst. Supt.

C. Approval of Minutes

Motion to approve the Minutes of the November 8th Regular Meeting

Motion by J. Beau Cseri, second by Lucinda Arntson

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

D. Adoption of Agenda

Motion to adopt the agenda.

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

II. PUBLIC COMMUNICATION: None.

III. ANNUAL ORGANIZATIONAL MEETING per Ed. Code 35143:

A. Elect Board President/Clerk

Motion to elect Lucinda Arntson Board President/Clerk

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

B. Determine Board Meeting Dates and Times for 2024

Motion to schedule the regular monthly Board meetings on the 2nd Wednesday of each month at 5 PM, with no meeting scheduled for July 2024, with additional regular meetings on June 19, 2024 and December 18, 2024.

Motion by Lucinda Arntson, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

IV. REPORT SECTION – Oral

A. Superintendent/Principal Report

The Superintendent reported:

- The annual Winter Show is tomorrow night at 6 PM.

- Kelly Ford, the new Shakespeare director, was in this week doing auditions with students. The cast list will be posted on Friday so that students will be able to practice their lines over the break. Rehearsals will begin the week of January 8th.
- On Tuesday, Jon Moffat from Cyber Education Consulting presented to students in grades 2-8 about internet safety and social media, including texting. He was very engaging and also created a link to a parent video. The link was shared with families today through email and on Facebook. The video is only available for 30 days. SVEA paid for Jon to come out to present to our students and provide the parent video. We thank them for their willingness to pay for this.
- Spencer Valley is looking to join SDQPI which is another source to help us with preschool funding. As part of their consortium SV will receive money to purchase items for the classrooms and playground. This is a very in-depth program with many moving parts that will require time worked outside of regular work hours. As such, the District is looking at establishing a SDQPI Coordinator stipend. Gabby Farr has agreed to take this on outside her regular work hours.

B. Enrollment

- K-8 enrollment of forty-nine (49) students. Two students were added – one in Kindergarten and one in 6th grade.
- Attendance rate for November was 93.6%; YTD attendance rate through November is 93.4%.
- Twenty-five (25) students had perfect attendance in October.
- Preschool enrollment of twelve (12) students, only 2 are full time.

C. Curriculum and Instruction

- The Superintendent is working with SDCOE on health curriculum.
- Cursive must be added to the instructional day for 1st through 6th grades. Curriculum is being explored.

D. Facility Update

- Supt. Baas and Asst. Supt. McKenzie have created a list to prioritize facilities needs. The list currently includes a generator for the well pump (requirement as of January 1, 2024), a new tank for the well, walkie talkies that work in the annex, interior painting, and irrigation.

E. Business Report

- Information was shared about the Classified School Employee Summer Assistance Program which allows 10- and 11-month classified employees to withhold income from monthly paychecks, receiving the income back in the summer months they do not work, with a match from the state.

V. INFORMATION AND STUDY

- A. Board Policy and Administrative Regulation Updates – First Read. The Board reviewed the following policies and administrative regulations:

BP 0410	BP 1330	AR 4218	E(1) 6161.1
BP 1113	AR 1330	AR 5113	BP 6161.11
E(1) 1113	AR 3311	BP 5117	BP 6163.1
BP 1160	AR 3311.3	BP 5131.9	AR 7140
BP 1312.2	BP 3312	BP 5145.3	BB 9124
AR 1312.2	BP 3460	AR 6115	BB 9270

E(1) 1312.2	BP 3555	BP 6154	BB 9320
BP 1312.3	E(1) 3555	BP 6162.5	BB 9322
AR 1312.3	BP 4030	BP 6143	
AR 1312.4	BP 4151/4251/4351	AR 6143	ADD BP 6173.4
E(1) 1312.4	AR 4217.3	BP 6161.1	DELETE E(1) 1330
E(2) 1312.4	BP 4218	AR 6161.1	

B. Local Control and Accountability Plan

Supt. Baas provided a progress report on the drafting of the new LCAP. At the December Educational Partners Meeting, the group reviewed the data from previous meetings and placed it into categories, including Academics, Enrichment, Parent & Community Involvement, Safety, and Social Emotional Health. Subsequently, a survey was sent to all parents asking them to prioritize the info in each category. So far, eleven parents responded. In January, staff will brainstorm and discuss the same questions and prior data that was provided to the Ed Partners group. Subsequently all info will be merged together and a draft plan will be written.

VI. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

A. Approve 23-24 First Interim Budget

Motion to approve the 23-24 First Interim Budget.

Motion by Carol Frausto, second by Lucinda Arntson
 Final Resolution: Motion Carries
 Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

B. Approve Use of Facilities – YMCA Bike Across California

Motion to approve the use of facilities by Bike Across California.

Motion by Lucinda Arntson, second by J. Beau Cseri
 Final Resolution: Motion Carries
 Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

VII. CONSENT ITEMS

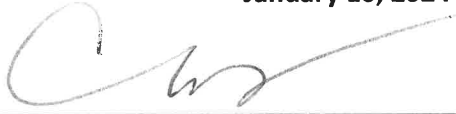
- A. Approve November 2023 Commercial Warrants
- B. Approve Position Change for Gary Gernandt, from School Aide Position #10366780 to Aide Position #10366782, effective 11/27/23
- C. Approve Hire of Patricia Shields as a Substitute Teacher
- D. Approve Hire of Patricia Shields as a Substitute Preschool Teacher
- E. Accept 22-23 Audit Report

Motion to approve the consent items.

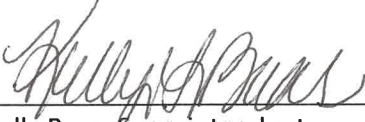
Motion by Carol Frausto, second by J. Beau Cseri
 Final Resolution: Motion Carries
 Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

VIII. ADJOURNMENT

**The Board adjourned at 5:41 P.M.
The next regularly scheduled meeting will be:
January 10, 2024 at 5:00 P.M. at Spencer Valley School**



Carol Frausto, Board President



Kelly Baas, Superintendent



Kathleen McKenzie, Asst. Superintendent, HR & Business Services